

CANCELLATION OF LEASE / APPLICATION

I. EXAMINER: Susan Nielson **DATE:** April 13, 2022 **KE:** 023 - 061838 - 05 -

WHAT ARE YOU CANCELLING?

WHY ARE YOU CANCELLING?



LEASE

☐ EXPIRED

☐ CANCELLED

COMMISSIONER ORDER OASIS ENTRY DATE:



LEASE & APPLICATION

☐ REQUESTED

☐ DENIED

November 29, 2021



*NEW APPLICATION ONLY

☐ NULL & VOID

☐ REJECTED

(See reverse for Cancellation Date Guidelines)

(*Examiner - Complete Section IV then send file for compliance check)

☐ NOTICE TO VACATE

☐ RETURNED

☐ WITHDRAWN

☒ OTHER Unauthorized and unbranded livestock on parcel.



COMMISSIONER ORDER # *

9999

2021 / 2022

November 29, 2021

(Date of Order)

*Complete III, IV, VI then send file to Division



NON-PAYMENT OF RENTAL (must go to Collections) \$



Compliance check not required per Division (see attached)

☐ Compliance check not required - See New File #

II. DIVISION ADMINISTRATOR: Yes ☒

CRR/7.27.2022

(Initial/Date)



Compliance check completed



Compliance check not required



Refer to Trespass (Select 'Yes' first under VII. then proceed to III.)

SUBSURFACE:

(Initial/Date)

Refund Rental:

Bond Release:

Township: _____

Range: _____

Section: _____

Bond compliance check not completed ☐

Township: _____

Range: _____

Section: _____

III. ACCOUNTING:

A/P JB 07/28/2022

(Initial/Date)

Doc # N/A

\$



Cancelled, no further action



Outstanding amount due

A/P _____

(Initial/Date)

Doc # _____

\$



Deposit on account

IV. TITLE & CONTRACTS:

1. Lien holder notified: N/A

a. ☐

Removed/transferred on mortgage program

b. ☐

Transferred to KE _____ (Initial/Date)

2. Sub-Lessee notified: N/A

3. Improvements:

N/A

a. ☒

Inventoried

b. ☐

Transferred to KE _____

c. ☐

Inventory entered _____ (Initial/Date)

4. Cancelled incomplete application in computer NA SN 4/13/22 (Initial/Date)

5. Cancelled lease in computer SN 4/13/22 (Initial/Date)

6. Unleased surface acres adjusted NA SN 4/13/22 (Initial/Date)

7. County Assessor's Office notified (Agriculture and Grazing Leases ONLY) NA SN 4/13/22 (Initial/Date)

8. Purchase Application - No Successful Bidder - Send file to APIS to OPEN MINERAL PARCEL NA SN 4/13/22 (Initial/Date)

V. CADASTRAL:

Revise Land Status Map/Update PALMS _____ (Initial/Date)

VI. APIS:

Prepare collection docket and send information to Attorney General's Office for collections _____ (Initial/Date)

VII. TRESPASS:

ERT ACT# _____

Trespass# _____

(Initial/Date)



No further action, send to Public Records



Trespass will contact section



Other: _____

VIII. PUBLIC RECORDS:



File track to basement



File in basement

(Initial/Date)



Upload sheet to ViewCenter